



**RMWEA/RMSAWWA Joint Governing Board  
August 2010 Officers & Committee Chairs  
Denver, CO  
Meeting Summary**



**Joint Governing Board Meeting Time/Location:**

- Friday, August 6, 2010 12:00 – 1:00 pm
- Denver Water, Denver, Colorado

**Attendees:**

<b>Kevin Hill</b>	<i>RMWEA President</i>	<b>Dave Pier</b>	<i>RMSAWWA Chair</i>
<b>Jeff Rabas</b>	<i>RMWEA Treasurer</i>	<b>Elizabeth Carter</b>	<i>RMSAWWA Vice Chair</i>
<b>Will Raatz</b>	<i>RMWEA Secretary</i>	<b>Lela Perkins</b>	<i>RMSAWWA Past Chair</i>
<b>Greg Woodward</b>	<i>WEF Delegate Elect</i>	<b>Sarah Dominick</b>	<i>RMSAWWA Asst. Secretary/Treasurer</i>
<b>Tom Dingeman</b>	<i>WEF Senior Delegate</i>	<b>Martin Garcia</b>	<i>RMSAWWA Director</i>
<b>Jenny Hartfelder</b>	<i>WEF Junior Delegate, Joint Annual Conference</i>	<b>Bud Spillman</b>	<i>RMSAWWA Trustee</i>
<b>Edyta Stec-Uddin</b>	<i>PWO Representative, Joint Annual Conference</i>	<b>Mike Berry</b>	<i>RMSAWWA Trustee</i>
		<b>Joe Cowan</b>	<i>RMWAWWA Trustee, Sectors</i>
		<b>Mark Hartman</b>	<i>RMSAWWA Trustee</i>

<b>Emily Allen</b>	<i>Joint Water For People</i>	<b>Jill Peterson</b>	<i>Joint Site Selection</i>
<b>Ken Carlson</b>	<i>Professor CSU</i>	<b>Sylvia Rottman</b>	<i>TEAMS</i>
<b>Stephen Goodwin</b>	<i>Student CSU</i>	<b>Jim Tallent</b>	<i>Rumbles Editor</i>
<b>Ann Hall</b>	<i>RMSAWWA Admin Mgr.</i>	<b>Jo Ann Vold</b>	<i>TEAMS</i>
<b>Abbey Holmquist</b>	<i>Student Design Competition Chair</i>		

**Call to Order and Introductions**

**Call to Order** – Dave Pier called the meeting to order at 12:03 p.m. It was determined that a quorum of the Board was present. Introductions were made.

**Student Design Competition Award Ceremony – Colorado State University Winner**

Dr. Ken Carlson and Steven Goodwin of CSU were present for the Student Design Competition Award Ceremony. RMWEA/RMSAWWA will support the CSU team as they travel to the Student Design Competition at WEFTEC this October in New Orleans. They appreciated the opportunity to participate in the competition. Email Dr. Carlson if you have a Senior Design Project idea. The CSU team may do a dry run with section volunteers before WEFTEC.

**Previous Meeting Minutes (July 2010)**

- July 2010 meeting minutes posted on RMSAWWA Website under Meeting folder

Joe Cowan moved, with Mark Hartman seconding to approve the minutes of the July 16, 2010 JGB Board Meeting. Motion passed.



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**Joint Committee Reports (see attachments)**

**Conference** – Booth sales are at 106 and 199 have registered which is on schedule. Registration deadline is August 20 and you are encouraged to register early. Greg Woodward has done a great job with the technical sessions. Jill Peterson and Paul Fanning have been very helpful with the outsert and program. The Banquet will include idol competition with karaoke.

**Joint Young Professionals** - Tour of three WWTP's operated by Eagle River Water and Sanitation District will take place on Saturday, September 11. A Happy Hour will be held in conjunction with the Toilet Bowl. Softball tournament is planned for Saturday, September 25 in Golden. They are looking for volunteer speakers to present at student chapters. Committee is requesting an update to the website.

**Publications** - Apogee contract is up for review. Brian Good will take over as Operations Editor. Proceeds from publication of Rumble are listed below:

March 2010 Ad Sales - received \$2,455.50 (10% of sales)

May 2010 Ad Sales - received \$2,000 (sales were \$19,560)

July 2010 Ad Sales - received \$2,814.50 (10% of ad sales)

**Leadville School** – The conference went smoothly. Attendance was down from last year which may be attributed to the lower number of operators who's certificates expire in 2010.

**TEAMS** – Online testing is going well. More operators renew in years that are multiples of 3, 03, 06, 09, 12, etc. This might affect training attendance.

**Site Selection** – The 2013 contract for Keystone has been signed. Cooper Mountain for 2012 and Albuquerque for 2014 contracts are ready for RMSAWWA to sign today. Volunteers will be needed to serve as conference coordinators for each of these conferences. APWA is holding a conference in Denver on the same dates as our Joint Conference in Loveland in 2011.

**Joint Education Council** – The JEC meeting in Frisco went well. A draft Critical Information Packet (CIP) has been sent out for review. The CIP will aid new committee chairs to come up to speed. RMWEA may also want to use it once RMSAWWA has it finalized. The CIP will be distributed at the RMSAWWA October orientation. Vicky Jones welcomes input on achieving the JEC mission and goal with the guidelines. A training survey will be put together in the fall to help align our training with our members wants and needs.

**Joint Small Systems** - A workshop is being held in Montrose on August 19. Report was distributed at the meeting.

**Joint Water For People** – See report for many upcoming activities including the August 16<sup>th</sup> golf tournament, conference silent auction, Ten Thousand Villages benefit shopping night in November, and World Water Monitoring Day. If you have items for the Silent Auction, contact Emily Allen beforehand so they can work on the bid sheet and determine a minimum bid.



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**Sectors Grant Update (Eichenberger, Cowan, Pier)**

- The Boulder Valley School District will start the Water Foundations courses on August 18.
- The Denver Public School plans are still in the works.
- Instruction plans need to be completed by October 1.
- The grant will include \$30,000 for adult education scholarships.
- Workforce partner is working to coordinate a presentation by Arapahoe Douglas County Works representative Dawn Gardner at the conference.

**Unfinished Business**

- 2010 Conference Planning Update (Stec-Uddin)
- RMWEA/RMSAWWA Presentation at Student Chapter meeting (Bauer)
- YP Committee looking for Student Liaison volunteers (CU-D, Metro State, AFA) (Bauer)
  - AWWA requires a professional liaison with each student chapter and the joint boards have asked Lela Perkins to be that contact to assist in starting up the new student chapters. The work will involve presentation to schools interested in forming a chapter, preparation of bylaws, approval of both boards, budgets and a liaison contact. The budget implication would be liaison travel to go to the schools to get student chapters running.
- Attendee list policy discussion for Joint events (Perkins)
  - Information Sharing Policy - amendment to the Database Policy in the JGB Policy and Procedures. Proposed changes to the policy were distributed and include an additional section regarding sharing meeting attendee contact information. Also, the post-conference attendee list would no longer be posted to the internet and conference sponsors.

**New Business**

- Website Calendar Update (Dominick) - login information will be provided via email.
- RMYP Committee website update/design (Bauer) - talk to Ann Hall about updates.
- National Engineers Week Foundation (Bauer) - postponed
- Joint Committee Chairs - Handbook updates to your committee's contact information, roles and responsibilities are due to Ann Hall by the end of August.
- Send Dave Pier an email if you want a recognition letter sent from him to your employer.



**RMWEA/RMSAWWA Joint Governing Board**  
**August 2010 Officers & Committee Chairs**  
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**Meeting Summary**



**Joint Committee Reports:**

Committee Name	Committee Chair(s)	Report Attached
2010 Conference Mgmt	Jenny Hartfelder Edyta Stec-Uddin	
Joint Education Council	Vicki Jones Mike Berry	Yes
Joint Leadville School	Jim Medlock Edyta Stec-Uddin	
Joint NM Involvement	Jeremy Anderson	
Joint Publications	Jason Mumm Steve Frank	
Joint Site Selection	Jill Peterson	
Joint Small Systems	Ryan Duvé Barbara Martin	Yes
Joint Technical Activities	Steve Polson	Yes
Joint Utility Management	Jim Ginley	
Joint Water For People	Emily Allen	Yes
Joint Water Reuse	Matt Hayes	
Joint Young Professionals	Heidi Bauer Mark Whitlatch	Yes
Colorado School of Mines	Bobbi Martinez-Hernandez	
NMIMT	Clayton Freed	
University of Wyoming	Chris Schultz	
Colorado State University	Jeff Lasker	
University of Colorado	Skyler Long	

**Announcements:**

- Check out website: [workforwater.org](http://workforwater.org)
- RMWFP Golf Tourney. August 16, 2010
- RMYF Outreach Activity. August 21, 2010
- E3 Career Fair. September 9, 2010
- Joint Annual Conference. September 12-15, 2010

The next JGB Meeting is Wednesday, September 15, 2010 in Keystone, Colorado at 7:00 a.m.

By general consent the meeting was adjourned at 12:54 p.m.

**Attachments:**

Joint Committee Reports	(listed above) 10 pages
Sectors Grant Update	1 page
Information Sharing Policy	2 pages
Student Chapter Mentor	2 pages
National Engineers Week Foundation	1 page



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**Joint Governing Board Meeting Time/Location:**

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**Call to Order and Introductions: (5 min)**

- Quorum
- Agenda Modifications

**Student Design Competition Award Ceremony – Colorado State University (10 min)**

**Previous Meeting Minutes (5 min) (July 2010)**

- July 2010 meeting minutes posted on RMSAWWA Website under Meeting folder

**Joint Committee Reports (20 min) (see attachments)**

**Sectors Grant Update (5 min) (Eichenberger, Cowan, Pier)**

**Unfinished Business (10 min)**

- 2010 Conference Planning Update (Stec-Uddin)
- RMWEA/RMSAWWA Presentation at Student Chapter meeting (Bauer)
- YP Committee looking for Student Liaison volunteers (CU-D, Metro State, AFA) (Bauer)
- Attendee list policy discussion for Joint events (Perkins)
  - Information Sharing Policy – amendment to JGB Policy and Procedures  
*Action will be required from JGB at September meeting.*

**New Business (10 min)**

- Website Calendar Update (Dominick) - login information will be provided at the meeting and via email.
- RMYF Committee website update/ design (Bauer)
- National Engineers Week Foundation (Bauer)

**Joint Committee Reports**

Committee Name	Committee Chair(s)	Report Attached
2010 Conference Mgmt	Jenny Hartfelder Edyta Stec-Uddin	
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Joint NM Involvement	Jeremy Anderson	
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Joint Site Selection	Jill Peterson	
Joint Small Systems	Ryan Duvé	



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	Barbara Martin	
Joint Technical Activities	Steve Polson	Yes
Joint Utility Management	Jim Ginley	
Joint Water For People	Emily Allen	Yes
Joint Water Reuse	Matt Hayes	
Joint Young Professionals	Heidi Bauer Mark Whitlatch	Yes
Colorado School of Mines	Bobbi Martinez-Hernandez	
NMIMT	Clayton Freed	
University of Wyoming	Chris Schultz	
Colorado State University	Jeff Lasker	
University of Colorado	Skyler Long	

**Announcements:**

- Check out website: [workforwater.org](http://workforwater.org)
- RMWFP Golf Tourney. August 16, 2010
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- E3 Career Fair. September 9, 2010
- **Joint Annual Conference. September 12-15, 2010**

**Teleconference Information -**

Please inform Dave Pier [dpier@mwr.dst.co.us](mailto:dpier@mwr.dst.co.us) or Ann Hall at [ann.e.hall@comcast.net](mailto:ann.e.hall@comcast.net) if you plan on participating via conference call.

Phone number 888-809-4012, pass code 7641593#

The next JGB Meeting is Wednesday, September 15, 2010 in Keystone, Colorado.



## RMSAWWA/RMWEA Joint Committee Report

<b>Committee Name:</b>	Joint Education Council	<b>Committee Chair:</b>	Vicki Jones
<b>Date of Report:</b>	July 29, 2010	<b>Board Liaison:</b>	Mike Berry
<b>Next Committee Meeting:</b>	Winter Planning Meeting in 2011		
<b>Activities Since Last Report:</b>			
<p>Vicki Jones chaired the meeting and began with introductions around the room and a review of the agenda. Mike Berry reviewed minutes from last meeting memories.</p> <p>Joe Cowan and Dave Pier gave the group some perspective on where the CDPHE was going with their strategy and vision for education efforts in the State. Their goal is to improve passing rates on certification tests and decrease system “failures”.</p> <p>Paul Fanning gave an update on the new website and its functionality. The training calendar is still functional and a generic UN/PW for all users will be issued on an annual basis. Committee members are encouraged to post all training efforts on the calendar. Paul also mentioned the “training” tab and encouraged folks to investigate.</p> <p>Joe gave an update on the SECTORS grant. Training curriculum developed by monies from the grant will be made available to everyone inside and outside the industry. State is stressing the concept of “learning” vs. “training”.</p> <p>Steve Frank gave an update on the Utility Management Committee’s effort to assemble their webcast presentation. Committee considering options as they are concerned about the inability of a webcast to facilitate the participant interaction.</p> <p>The “Critical Information Packet” was distributed for comment. Several good suggestions were offered and will be incorporated in the packet. Any other comments can be sent to Vicki, <a href="mailto:jonesv@bouldercolorado.gov">jonesv@bouldercolorado.gov</a>. The packet was developed with the RMSAWWA committees in mind and will be distributed at the Section orientation meeting in October.</p>			
<b>Upcoming Activities/Future Plans:</b>			
<p>Vicki will alternate attendance at the RMWEA and RMSAWWA Board meetings in the future.</p> <p>Other action Items:</p> <ul style="list-style-type: none"> <li>• Dave will contact Sharon Williams to give presentation to the Governing Boards on 2015 “Training Plan” prepared by the CDPHE.</li> <li>• Mike will send WORD document to everyone for commenting.</li> <li>• Mike will put training “survey” together and Kevin Bergschneider and Chris Bellona will help incorporate “membership” into the survey.</li> <li>• Group to comment to Vicki on the “Section Guideline” for JEC.</li> <li>• Vicki will survey Committee Chairs and Joint Boards on goals for the JEC.</li> <li>• Kevin and Ann Hall will prepare cover letter for the “Critical Information Packet”.</li> </ul>			



## RMSA WWA/RMWEA Joint Committee Report

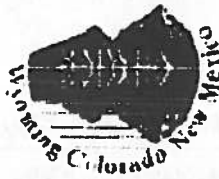
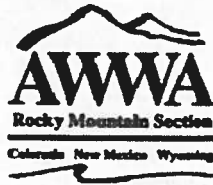
<b>Does your Committee require Board Action or Involvement? What is it and When?</b>
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No – Thanks
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<b>Are you Looking for Additional Committee Members? Or other Support?</b>
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All Committee Chairs, Board, and Officers are invited to participate in Council.
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Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at <a href="mailto:ann.e.hall@comcast.net">ann.e.hall@comcast.net</a> .
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# RMSAWWA/RMWEA Joint Committee Report

<b>Committee Name:</b>	Joint Small Systems	<b>Committee Chair:</b>	Ryan Duve/Barb Martin
<b>Date of Report:</b>	August 4, 2010	<b>Board Liaison:</b>	Elizabeth Carter
<b>Next Committee Meeting:</b> August 5, 2010			
<b>Activities Since Last Report:</b>			
Continuing to plan and recruit for the August 19 <sup>th</sup> training workshop in Montrose. Recruitment activities include sending mailer, placing phone calls, website placement, web calendar, e-rumbles, and email blast to be sent to section on 8/9. There were 7 registrations as of 8/1.			
<b>Upcoming Activities/Future Plans:</b>			
Montrose Workshop August 19 <sup>th</sup> Open house – Carter Lake in Fall Start planning for late fall La Junta workshop			
<b>Does your Committee require Board Action or Involvement? What is it and When?</b>			
Not at this time.			
<b>Are you Looking for Additional Committee Members? Or other Support?</b>			
We are looking for members – in particular members who work directly for small systems.			
Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at <a href="mailto:ann.e.hall@comcast.net">ann.e.hall@comcast.net</a> .			



## RMSA WWA/RMWEA Joint Committee Report

<b>Committee Name:</b>	JTAC	<b>Committee Chair:</b>	Steve Polson
<b>Date of Report:</b>	July 28, 2010	<b>Board Liaison:</b>	
<b>Next Committee Meeting:</b> October 21, 2010			
<b>Activities Since Last Report:</b>			
Planning meeting held on July 20, 2010. Nine (9) luncheons planned for 2010-2011 season (October through June). Meeting notes will be attached to next committee report.			
<b>Upcoming Activities/Future Plans:</b>			
First luncheon of the next season is scheduled for October 21, 2010.			
<b>Does your Committee require Board Action or Involvement? What is it and When?</b>			
No			
<b>Are you Looking for Additional Committee Members? Or other Support?</b>			
No. We no longer need additional members..			

<b>Committee Name:</b>	Water For People	<b>Committee Chair:</b>	Emily Allen
<b>Date of Report:</b>	July 29, 2010	<b>Board Liaison:</b>	Mary Presecan
<b>Next Committee Meeting: August 5, 2010</b>			
<b>Activities Since Last Report:</b>			
<b><u>Colorado:</u></b>			
<ul style="list-style-type: none"> <li>• <u>Joint Social Event with RMYP and RMSWFP - Water Treatment Plant Tour and Happy Hour - Friday, July 9 at 4:00 pm</u> On Friday, July 9 we toured Blue Mountain Water District's Water Treatment Plant. Following the tour we meet for happy hour at Malone's Clubhouse Grill in Arvada. 10% of the proceeds from happy hour will be donated to RMS Water For People. A total donation of \$30 was provided to RMSWFP.</li> </ul>			
<b><u>New Mexico:</u></b>			
<ul style="list-style-type: none"> <li>• CH2MHill included Water For People in the Pork &amp; Brew event in Rio Rancho this spring and proceeds were donated to RMS Water For People.</li> <li>• The NW section's net proceeds for this year is approximately \$1,700 (\$650 Pork &amp; Brew, \$275 Abq wine tasting and tour, \$845 Santa Fe wine tasting).</li> </ul>			
<b>Upcoming Activities/Future Plans:</b>			
<b><u>Colorado</u></b>			
<b><u>SOCIAL EVENTS:</u></b>			
<b><u>Monthly Meeting – August 5 @ 5:30</u></b>			
For the August meeting we have a unique opportunity to meet with the Water For People Country Coordinator for Rwanda, Perpetue Kamuyumbu! If you have ever considered participating in the World Water Corps, this is a great opportunity to gain a better understanding of both the World Water Program Corps and Water For People's program in Rwanda. The meeting will be held on Thursday, August 5 at 5:30 pm at the Old Chicago at 3550 South Wadsworth Boulevard in Lakewood.			
<b><u>National Water For People Social Event – August 3 @ 7 pm</u></b>			
National WFP has invited our section to attend the CDM & The Coca-Cola Company 2010 Water For People Golf Classic reception, sponsored by Bacardi USA on Tuesday evening, August 3rd at the Inverness Hotel in Englewood, CO. Please join us to hear Ned Breslin, Water For People's CEO, give a special presentation highlighting Water For People's tremendous success and celebrating our friends and supporters who have helped make it possible. If you're playing at the tournament the following day at the Sanctuary Golf Course, you may pre-register for the event. All guests are welcome to participate in the silent auction with winners announced the following day. More information about this event is attached to this e-mail.			
<b><u>RMYP Softball Tournament - September 25</u></b>			
The Rocky Mountain Young Professional Committee will be hosting the Annual RMYP Softball Tournament on September 25. Every year this event seems to grow and many local Water and Wastewater			

Engineering Firms and Utilities have already signed to play this year, it will be a great event! The registration proceeds for this event are donated to RMSWFP. If you or your company are interested in participating in the tournament please contact Adam Kremers of the RMYP committee at [adam.kremers@lrcwe.com](mailto:adam.kremers@lrcwe.com)

### **FUNDRAISERS:**

#### **RMSWFP Golf Tournament - August 16**

Join us for RMSWFP's annual golf tournament at Legacy Ridge Golf Course. The tournament will begin with an 8:30 am shotgun. For more information, to sign up for the tournament, or to sponsor the tournament please see the attached registration form or contact Clark

Tuck at [c.tuck@watercontrolcorp.com](mailto:c.tuck@watercontrolcorp.com). A big "Thanks!" to Clark Tuck and Debbie Patton who have organized the RMSWFP Golf Tournament this year, and for many years!

#### **RMSWFP Silent Auction at the RMSAWWA/RMWEA Joint Annual Conference - September 12-15**

RMSAWWA and RMWEA have kindly donated a booth to RMSWFP for the Joint Annual Conference this September in Keystone, CO. The booth will be located near the registration desk and therefore nearly every person at the conference will pass our booth at least once... this is a great opportunity to fundraise for Water For People! We've already had two people offer donations to the silent auction; a River Boat Trip in Wyoming from Bill Mixer and Cal Van Zee, Chair of the Water Distribution Committee, has offered to make us a piece of Stained Glass for the silent auction!! **We need volunteers to help solicit more silent auction items and we also need volunteers to man the booth at the conference.**

#### **Benefit Shopping Event with Ten Thousand Villages - Nov 10 @ 5-8 pm**

This will be the third annual benefit shopping event with Ten Thousand Villages. The event will be hosted at the Ten Thousand Villages store in Cherry Creek Shopping Center. Between 5-8 pm, 15% of the proceeds will be donated back to Water For People. We have enjoyed this event in the past as it is a great time to get some early holiday shopping done and we support the mission of Ten Thousand Villages. If you would like to learn more about Ten Thousand Villages please visit their website:

<http://www.tenthousandvillages.com/> **We need volunteers to help create a flyer for this event.**

### **EDUCATION EVENTS:**

#### **World Water Monitoring Day - September 22<sup>nd</sup> from 9-11 am at Confluence Park**

**World Water Monitoring Day™(WWMD)** is an international education and outreach program that builds public awareness and involvement in protecting water resources around the world by engaging citizens to help monitor local water bodies. Hosted by the Water Environment Federation (WEF) and the International Water Association (IWA), WWMD is a fun and engaging way to educate students about our water resources and the role they play as environmental stewards. Monitoring kits test four basic parameters of water quality: pH, temperature, turbidity, and dissolved oxygen. This year, RMSWFP will have a station where the students (5<sup>th</sup> graders) will come to our station to learn about the Water and Sanitation Crisis. We need volunteers to help create an activity for our station and to man the station on the day of the event. If you're interested in participating in this event please contact John Albert at [jalbert@waterrf.org](mailto:jalbert@waterrf.org)

#### **New Mexico:**

- September 11th - benefit dinner and silent auction at Casa Rondena Winery
- October 16th - wine tasting event at the Salvas' in Albuquerque.

**Does your Committee require Board Action or Involvement? What is it and When?**

No, thank you.

**Are you Looking for Additional Committee Members? Or other Support?**

Always!

Don't forget to update the online RMSAWWA Calendar and your committee's webpage.  
Send updates to Ann Hall at [ann.e.hall@comcast.net](mailto:ann.e.hall@comcast.net).



## RMSAWWA/RMWEA Joint Committee Report

<b>Committee Name:</b>	Young Professionals	<b>Committee Chairs:</b>	Heidi Bauer & Mark Whitlatch
<b>Date of Report:</b>	July 30, 2010	<b>Board Liaisons:</b>	Lela Perkins (RMSAWWA) & Will Raatz (RMWEA)
<b>Next Committee Meeting:</b> August 6, 2010			
<b>Activities Since Last Report:</b>			
No events since last report.			
<b>Upcoming Activities/Future Plans:</b>			
<ul style="list-style-type: none"> <li>• Annual RMYP Outreach Activity: Saturday, August 21<sup>st</sup> at REI/Confluence Park</li> <li>• Tour of the three WWTPs operated by Eagle River Water and Sanitation District: Saturday, September 11<sup>th</sup> (day before the Joint Annual Conference begins!)</li> <li>• Joint Annual Conference Festivities: Happy Hour in conjunction with Toilet Bowl, and “Not Quite So Young Professionals” Panel</li> <li>• WFP Softball Tournament Fundraiser: Saturday, September 25<sup>th</sup> Location: Tony Grampsas Memorial Sports Complex, Golden.</li> </ul>			
<b>Does your Committee require Board Action or Involvement? What is it and When?</b>			
August: present plaque to CSU for student design competition.			
<b>Are you Looking for Additional Committee Members? Or other Support?</b>			
<p>Yes. We are looking for student liaisons for CU-Denver/Metropolitan State College and Air Force Academy.</p> <p>We are also looking for fall presenters for CSU’s student chapter (anyone from the industry) and for CU-Denver’s Sustainable Urban Infrastructure Graduate Program (to speak about sustainable water infrastructure).</p>			
<p>Don’t forget to update the online RMSAWWA Calendar and your committee’s webpage. Send updates to Barb Martin at <a href="mailto:rmsadmin@rmsawwa.net">rmsadmin@rmsawwa.net</a>.</p>			



## Weekly Project Update August 2, 2010

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### UPCOMING MEETINGS/DEADLINES

- **Training & Recruitment Work Group:** Thursday, August 5, 2:30 p.m. to 4:00 p.m. at Boulder CTEC
- **Workforce Data Refresher:** Thursday, August 5, 9:00 a.m. to 10:00 a.m. at A/D Works
- **Student Tracking/Funding Meeting:** Thursday, August 5, 1:00 p.m. to 2:30 P.M. Boulder CTEC
- **Exhibit Planning:** Monday, August 9, 3:30 p.m. at Condit Exhibits
- **First Day of Classes, BVSD:** August 18
- **Project Team:** Thursday, August 19, 8:30 a.m. to 10:00 a.m. at A/D Works
- **Industry Advisory Council:** Monday, August 30, 7:30 a.m. to 9:30 a.m. at the Town of Castle Rock
- **E<sup>3</sup> Career Fair:** Thursday, September 9, 10:00 a.m. to 3:00 p.m. at the Colorado Convention Center
- **RMSAWWA/WEA Annual Conference:** September 11-15, Keystone
- **Project Team:** Thursday, September 16 (meeting will be rescheduled due to RMSAWWA Annual Conference)
- **World Water Monitoring Day:** September 18
- **CDLE Sectors Academy:** September 29-30, Downtown Denver
- **Colorado Association of Science Teachers Annual Conference:** November 18-19, Denver Merchandise Mart

### RECENT ACTIVITIES

- The SCADA Work Group met on July 29.
- The Training and Recruitment Work Group meeting scheduled for July 29 has been rescheduled for August 5.
- A draft of the new quarterly newsletter format was sent out for review.
- The July Financial Summary was prepared.
- Ms. Fahrenbruch spoke with Sharon Williams about opportunities for Get Into Water! and CDPHE to partner. Several options emerged—these will be discussed and developed.
- The Human Resource Work Group action notes from the July 23rd meeting were distributed.
- BVSD posted the job opening for the Distribution para-professional on July 28.

### UPCOMING ACTIVITIES

- The quarterly newsletter will be distributed to local, state and national contacts on August 4.
- RMSAWWA has agreed to pay for Get Into Water! give-aways at exhibitions. We will be ordering 500 blue water bottles with the Get Into Water! logo. Thank you, RMSAWWA!
- The first HRO Open Forum will be held at Parker Water at the end of September.
- Interviews will be conducted with applicants for the Distribution para-professional position.
- Several meetings will occur the week of August 2 (see list above).

## IX. INFORMATION SHARING POLICY

Deleted: DATABASE

### A. Purpose

RMSAWWA and RMWEA periodically receive requests for member or attendee information. This includes requests for member contact information from the organizations' databases as well as contact information for attendees of educational and training events, including the Joint Annual Conference. This policy has been developed to provide guidance on this appropriate use of and procedure for sharing this information.

### B. Database Information

The national databases of RMSAWWA and RMWEA and the Joint Publication Committee's database provide member contact information, including mailing and email addresses. RMSAWWA and RMWEA have designated a minimum of one person (Designees) from each organization to review requests for use of database information. Requests for information from any database are evaluated and processed by the Designees according to criteria described below.

1. RMSAWWA and RMWEA will abide by and adhere to each national organization's respective privacy policies and procedures in use of any and all database information.
2. The intended use for the request shall be in conformance with the general Mission and Vision Statements of both member organizations.
3. Requests will not be accepted from for-profit organizations.
4. Requests from external, non-profit organizations will be reviewed on a case-by-case basis, and a fee may be assessed for costs associated with delivering the information.
5. Information given to a requestor is given in trust, should only be used for its approved purpose, and will not be shared with any other party without permission of the appointed Designees.
6. The decisions of the Designees are final. A decision may be appealed to the executive committee's of each organization. Such requests must be made in writing and will be reviewed at the next regularly scheduled joint committee meeting.

Deleted: The national databases of RMSAWWA and RMWEA and the Joint Publication Committee's database provide member contact information, including mailing and email addresses. This policy has been developed to provide guidance on this appropriate use of and procedure for obtaining this information. ¶

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RMSAWWA and RMWEA have designated a minimum of one person (Designees) from each organization to review requests for use of database information. Requests for information from any database are evaluated and processed by the Designees according to criteria described below. ¶

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### Procedure for Requesting Database Information

1. Any request for use of information from the databases shall be submitted on a designated form to the appointed Designees.

2. Request forms shall be completely filled out. No requests will be reviewed unless all information is included on the form from the requestor.
3. Requests for information will generally be responded to within 1 week from submission.
4. Approved requests shall be processed by the appointed Designees or will be forwarded to the designated entity (such as TEAMS) for processing of the request.
5. Administrative expenses associated with requests such as printing, copying, folding, envelopes, postage, etc. shall be the responsibility of the requestor.

C. **Attendee Information**

Contact information for attendees of RMSAWWA and/or RMWEA events may be shared with other attendees of the event. Information that may be shared is limited to the person's name and the name of the organization that person is affiliated with. Release of this information is at the discretion of the person organizing the event and requests for this information should be directed toward that individual.

The exception to this is contact information associated with attendees of the Joint Annual Conference. Eligible exhibitors and official sponsors may receive contact information for those attendees who are registered prior to the event. Information that may be shared is limited to the person's name, the name of the organization that person is affiliated with, and a mailing address. All registrants can "opt-out" of having their contact information shared.

**Pier, Dave**

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**From:** Perkins, Lela S. [PerkinsLS@bv.com]  
**Sent:** Monday, August 02, 2010 10:44 PM  
**To:** Heidi.Bauer@CH2M.com; mwhitlatch@swwc.com  
**Cc:** Pier, Dave; Kevin Hill  
**Subject:** RE: Student Chapter Mentor

Hi Heidi and Mark-

Thank you for sending me this months ago. I am sorry it has taken me so long to respond. Here are my thoughts....

I think it is going to be very difficult to find an AWWA professional liaison for each school and I am afraid we are going to lose some of our current ones. Both Kevin Bergschneider and Joe Cowan are going through the Chairs and they will be very busy. It is important that the professional liaison be someone who is familiar with how the RMSAWWA and JGB Board operates. Therefore, these individuals need to be a current or past RMSAWWA Board member, which limits the potential list of people.

As we talked about a couple months ago, the JGB asked me to coordinate the student chapters. I have thought about what this entails and have come to the conclusion that it is being the designated professional liaison for all the schools. As such, I think my role is to help with the start up of a new chapter (i.e. visiting the school with the YP liaison to help give the initial presentation about forming a student chapter, reviewing the draft Constitution and Bylaws and getting them approved by the JGB), helping to develop and reviewing the Student Chapter budgets each year before they are submitted to the Treasurers, and tracking down resources if they are requested by the schools (i.e. presentation speakers). These are the functions that really require someone who has been on the Board before. I also think this will result in less confusion since there will be one person who has been through this several times rather than trying to teach someone new each time.

Nothing would change with respect to the current people that are involved (Steve Glass, Bud Spillman, etc.) or with the YP liaisons. They are doing a great job and are an invaluable resource. I would like to send an email to the student chapter presidents and YP liaisons letting them know my role and giving them my contact information. Do you want me to draft and send this or would it better coming from you?

In order to move forward, I have a few questions:

1. What is the status with UNM? Would now be a good time to for me to contact them regarding development of their Constitution and Bylaws? If so, can you please send me the contact information of the proposed student chapter president?
2. Can you tell me the status of Red Rocks, Pikes Peak, Western and NM State? Is there interest from students at the school?

3. Has anyone volunteered to give a presentation at CSU yet? I prepared a presentation for CSU on Master Planning several years ago, but never gave it. If that is something they are interested in hearing about, I can dust it off and give it.

4. What other needs do the student chapters currently have? If there is anything I can do to get them resolved, I am happy to help.

Please let me know if you have any ideas on how to make this better. Thank you Heidi and Mark for all that you guys are doing. You are doing a fabulous job!

-Lela

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**From:** Heidi.Bauer@CH2M.com [mailto:Heidi.Bauer@CH2M.com]  
**Sent:** Monday, May 10, 2010 2:03 PM  
**To:** Perkins, Lela S.  
**Cc:** mwhitlatch@swwc.com  
**Subject:** RE: Student Chapter Mentor

Lela,

Attached is the list of schools in the Rocky Mountain with established student chapters or are on our radar as we discussed.

Thanks,

**Heidi Bauer**

CH2M HILL  
720-286-0349

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**From:** Perkins, Lela S. [mailto:PerkinsLS@bv.com]  
**Sent:** Saturday, May 08, 2010 9:10 AM  
**To:** mwhitlatch@swwc.com; Bauer, Heidi/DEN  
**Subject:** Student Chapter Mentor

Hi Heidi and Mark-

At the JGB meeting yesterday we discussed Heidi's good idea of having one person help with forming Student Chapters as opposed to having a different Board member assigned to each school. So.... that person is going to be me (assuming you both are fine with that).

I think the YPs should still take the lead on indentifying interested schools and YP liaisons, and interacting with the proposed Student Chapter President and faculty advisor. Where I think I can help is visiting the schools with the YPs when we give the presentation to introduce our organizations, reviewing the draft Bylaws and Constitutions, and helping develop and review the proposed budgets before they are submitted to the JGB.

How do you feel about this?

-Lela

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**Lela S. Perkins, P.E. | Engineering Manager**  
**Black & Veatch - Building a World of Difference™**  
6300 South Syracuse Way, Suite 300

8/3/2010

**Pier, Dave**

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**From:** Heidi.Bauer@CH2M.com  
**Sent:** Saturday, July 10, 2010 4:53 PM  
**To:** Pier, Dave; khill@englewoodgov.org  
**Cc:** JEichenberger@arber.com; Kevin.Bergschneider@hdrinc.com; DCrilly@wef.org; nsullivan@awwa.org  
**Subject:** National Engineers Week Foundation

All:

Every year for Engineer's Week, the National Engineers Week Foundation picks young (under 30) engineers as the "New Faces in Engineering". Candidates can only be nominated by engineering societies who are members of the "Engineers Week Committee". I was disappointed to learn that, while AWWA is a "Contributing Society" and WEF is an "Endorser", neither of our organizations are a full "Sponsor" of the Engineer's Week Foundation.

As co-chair of the RMSAWWA/RMWEA Young Professionals Committee, I would like to express a desire for either or both AWWA and/or WEF become full sponsors of the Engineer's Week Foundation in order for these organizations to select a "New Faces in Engineering" representing AWWA and/or WEF. Winners are featured annually in USA Today. I understand there are more than just engineers that make up the water/wastewater treatment industry; however, I believe AWWA and WEF are missing an opportunity to inspire young analytical minds to help solve the world's water problems.

Thanks,

Heidi Bauer  
CH2M HILL  
720-286-0349

-----Original Message-----

From: EWEEK [mailto:eweek@nspe.org]  
Sent: Wednesday, June 23, 2010 2:23 PM  
To: Bauer, Heidi/DEN  
Subject: Re: Add Contact

Heidi,

Thank you for your inquiry. Only those engineering societies that are members of the "Engineers Week Committee" may nominate candidates for our New Faces program. A list of member societies is on <http://www.eweek.org/Coalition/CoalitionMembers.aspx?ContentID=75>. These societies make financial contributions to the national Foundation at the highest level, supporting all our outreach programs. Committee members are involved in all aspects of the National Engineers Week Foundation and help make budget, program, and policy decisions.

We are also proud of our partnership with the AWWA and the WEF, but unfortunately for your inquiry, neither society is a financial supporter at the highest level.

Best regards,  
Anne

Anne Squire  
Director of Operations  
National Engineers Week Foundation  
[www.eweek.org](http://www.eweek.org)

Engineers Week 2011, February 20-26